

EXPO

CRAFT COMPETITION

WHITE PAPERS

You are invited to join industry leaders in this one day educational and information packed exposition, white papers and craft competition.



Return to:

SWICA
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EXHIBIT SPACE REGISTRATION CONTRACT

11:00 AM - 7:00 PM
WEDNESDAY, FEBRUARY 9, 2011
South Shore Harbour Resort
League City, TX

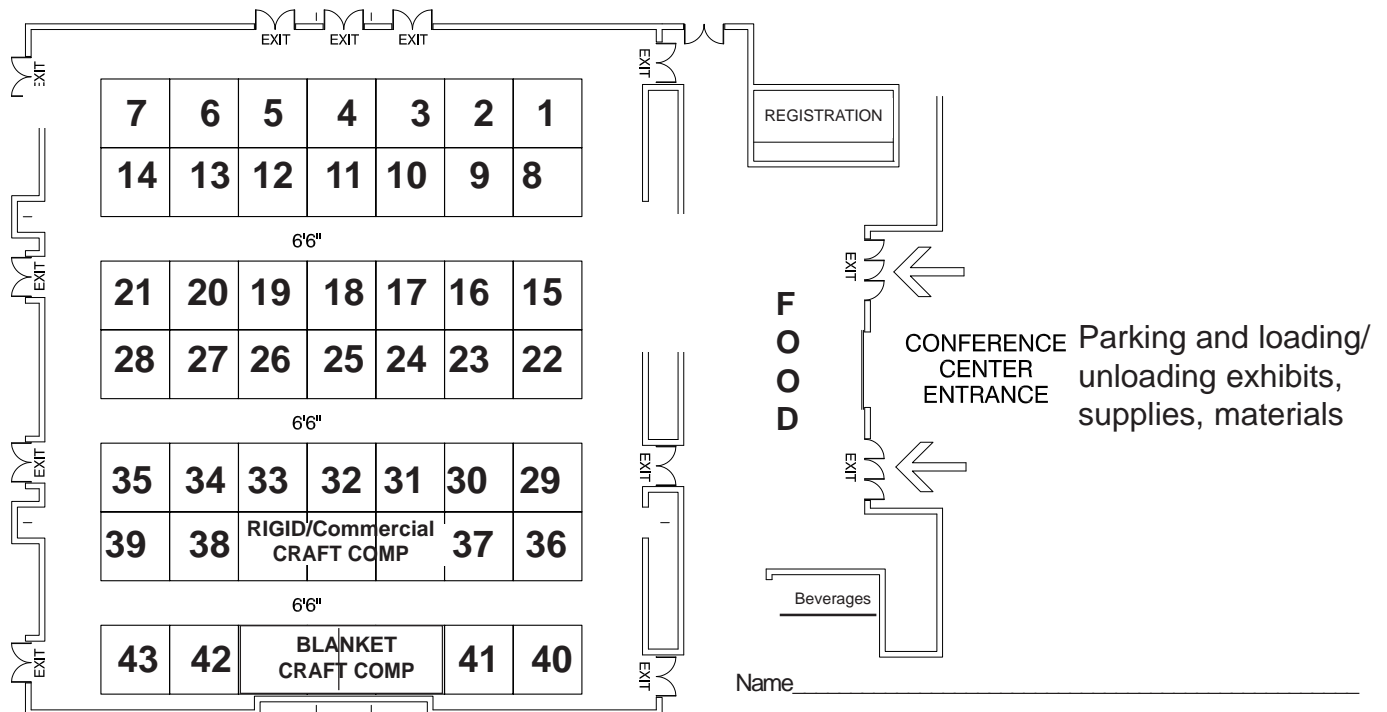
The **Southwest Insulation Contractors Association EXPO 2011** will offer 43 exhibits. By submitting ONE SIGNED COPY of this contract, we apply for the SWICA Industry Exposition, requesting the following location(s) in order of preference:

1. _____ 2. _____ 3. _____ 4. _____

(All Exhibits are 10'W X 10'L with carpet & electric, 2 chairs & table, waste basket)

Enclosed is our check No. _____ in the amount of \$ _____ for (full/half) payment of the space. A 50% deposit is required with contract and full payment is due on or before January 10, 2011.

We agree to comply with all instructions, rules and regulations of the SWICA Industry Exposition (printed on the reverse side of the contract) and agree to submit promptly all information required and requested by the exposition management.



Name _____

Company _____

Address _____

City _____ ST _____ Zip _____

Phone _____ FAX _____

E-MAIL _____

Payment Method: _____ \$1200 -SWICA Members
_____ \$1500- Non SWICA Members

___ Check Enclosed

___ Bill my SWICA Account

Signature: _____

RULES & REGULATIONS

Southwest Insulation Contractors Association (SWICA)

EXPO 2011

In order to provide a well-balanced, well-regulated, attractive and successful exhibit, no exceptions to the following rules and regulations will be permitted. Management reserves the right to enforce strict compliance with these rules and regulations:

1. The SWICA Exposition is open to all individuals, companies and organizations involved in the Industrial/Commercial Insulation Industry. Membership in SWICA is not required to exhibit.
 2. Exhibit hours are Wednesday, February 9, 2011 from
11:00 AM - 7:00 PM.
 3. No part of any display which exceeds 3' in height can be placed in the front one-third of the booth. The SWICA Exhibit Committee reserves the right to make any modification necessary to best serve all exhibitors.
 4. No display material exposing an unfinished surface to neighboring booths is permitted.
 5. A deposit not less than 50% of the space rate must accompany space reservation and contract. Full payment of the exhibit space must be received by SWICA prior to January 10, 2011. Refunds cannot be guaranteed unless space is sold to another exhibitor by SWICA. Telephone cancellations will not be accepted.
- All exhibitor personnel are required to register. An official exhibitor personnel registration form must be submitted to SWICA prior to January 10, 2011.
6. Reservations for exposition participation will be handled on a first-come, first-served basis.
 7. Set-up begins at noon, Tuesday, February 8, 2011. Booths must be completely set up in the exhibit hall 10:00 AM, Wednesday, February 9, 2011.

Dismantling will begin only after the close of the exhibit hall period on Wednesday. All exhibits must be removed from the exhibit hall immediately following the close of exhibits. Any exhibits or crates remaining will be held overnight for a storage charge of \$150.00 and must be removed by noon Thursday, February 10, 2011.

8. Liability Waiver

This waiver acknowledges that I (the undersigned) am affiliated with Southwest Insulation Contract Association function to be held at South Shore Harbour Resort and Conference Center. I understand that I am liable and responsible for any damages, injuries and losses to the extent caused by my company, incurred prior, during and after this event. I also hold harmless and release South Shore Harbour Resort, South Shore Harbour Development, ANICO, Gal-Tex, 1859 Historic Hotels, and their affiliates of any injury or loss that may occur while on the Hotel premises during this event.

Signature _____

Date: _____

Company _____

9. SWICA will provide each exhibitor with one 10' wide by 10' deep display with identification sign, and back and side draping and (1) one 110V electrical outlet and carpet. Two Chairs and an 8' table.

10. It is the responsibility of the exhibitor to communicate SWICA Rules and Regulations to all parties involved in handling the exhibitor's participation in the exposition. It is especially important to advise your display house of such rules and operating procedures.

The exhibitor agrees to have an authorized representative (who may name an alternate for brief periods) present at the exposition throughout all exhibit periods and during the period of installing and dismantling the exhibit, who shall be responsible to the Exhibit Manager. Not less than ten days before the opening date of the exhibit, the exhibitor will notify the Exhibit Manager of the name of its authorized representative.

The exhibitor agrees that his exhibit shall remain in place and staffed during all exhibit hours. **Note: No dismantling is permitted prior to the official closing time of the exhibit hall on Wednesday, February 9, 2011.**

11. SWICA will not be liable for damage or loss to exhibitor property through theft, fire, accident, or any other cause. Exhibitor should insure his own exhibit and display materials. SWICA will not assume any liability for any injury that may occur to exhibit visitors, exhibitors or their employees or others during the exhibit and set-up and dismantling periods.

12. SWICA will provide a food and beverage area during the exhibits. No alcoholic beverages may be dispensed *by exhibitors* in the exhibit area.

13. Exhibits which require a quiet atmosphere will be assigned space when possible to control the noise level near them.

14. SWICA registration badges provided by SWICA must be worn at all times and no entry to the exhibit or business area will be permitted without a badge.

15. In case the premises of the exposition shall be destroyed or damaged, or if the exposition fails to take place as scheduled or is interrupted and/or discontinued, or access to the premises is prevented or interfered with by reason of any strike, lockout, injunction, act of war, act of God, emergency declared by any government agency or by Exhibit Management, or for any other reason, this contract may be terminated by SWICA. In the event of such termination, the exhibitor waives all damages and claims for damages and agrees that the sole liability of SWICA shall be to return to each exhibitor his space payment, less his pro rate share of all costs and expenses incurred and committed by SWICA.

16. In the event that SWICA shall be held liable for any event which might result from a particular exhibitor's action or failure to act in any manner whatsoever, such exhibitor shall reimburse Exhibit Management and SWICA and hold Exhibit Management and SWICA harmless from liability resulting there from to the extent caused by exhibitor.

17. Amendment to Rules and Regulations. Any and all matters or questions not specifically covered by the preceding rules and regulations shall be subject solely to the decision of the SWICA Exhibit Committee. These rules and regulations may be amended at any time by the Exhibit Committee and all amendments so made shall be binding on exhibitors equally with the foregoing rules and regulations.

